



NJSIAA HIGH SCHOOL HALL OF FAME

POLICIES AND OPERATING PROCEDURES

PURPOSE

To identify and recognize deserving individuals with distinguished achievements who have attained excellence and contributed a positive and dynamic impact upon the NJSIAA.

ELIGIBILITY

There are two categories of eligibility – Individuals and Teams/Events.

The following categories of individuals are eligible for nomination:

1. Student-Athletes
2. Coaches
3. Officials
4. Administrators
5. Members of the Press
6. Medical Personnel

Teams or events that are nominated must have contributed in a unique and outstanding manner to the tradition of high school sports in New Jersey.

GOVERNANCE

The NJSIAA Hall of Fame shall be governed by the NJSIAA Executive Committee. The two-level selection process shall be conducted by the Hall of Fame Screening Committee and the Hall of Fame Selection Committee – the members of each committee shall be mutually exclusive.

CRITERIA

All nominees must exemplify the highest standards of sportsmanship, ethical conduct, and moral character. All nominees shall be considered on the merits of contributions and achievements to interscholastic sports in NJ; however, success later in life will not be discounted entirely.

Nominated high school student-athletes, teams and events must have participated at an NJSIAA member school, achieved excellence in their sport and contributed to the tradition of interscholastic sports in New Jersey.

Nominated individuals in the other 5 categories must have significant and/or long-term contributions to interscholastic athletics. Longevity without significant contributions does not constitute appropriate credentials for consideration.

HALL OF FAME SCREENING COMMITTEE

The Hall of Fame Screening Committee shall have a minimum of 4 voting members, with one serving as the Chairperson. The Executive Director of the NJSIAA shall serve as a non-voting member.

The duties of the Hall of Fame Screening Committee are as follows:

1. Attend the annual meeting of the Screening Committee.
2. Annually evaluate nominations submitted by member schools or affiliated organizations.
3. Approve only those nominations who meet the criteria for consideration by the Hall of Fame Selection Committee and are deemed worthy of recognition of the prestigious honor.

The Hall of Fame Screening Committee shall decide one of three options for each nominee:

1. **Approved** – forward to the Hall of Fame Selection Committee.
2. **Hold for Future Consideration** – indicates that additional information and supporting material may be helpful for future consideration.
3. **Inactive** – no longer considered for induction unless renominated after a one-year waiting period.

To be approved and forwarded to the Hall of Fame Selection Committee, a nomination must be approved by at least 3 members of the Screening Committee.

Nominations that are approved by the Hall of Fame Screening Committee but do not receive the necessary votes from the Hall of Fame Selection Committee for induction will be retained in the Hold for Future Consideration for up to 3 consecutive years. After 3 years in the Hold for Future Consideration category, the nomination becomes Inactive.

HALL OF FAME SELECTION COMMITTEE

The Hall of Fame Selection Committee shall have a minimum of 5 voting members, with one serving as the chair. Members of the committee shall be comprised of coaches, administrators, and members of the press.

The Hall of Fame Selection Committee does not meet as a group. The chair shall forward all nomination information and a rating sheet. The members of the selection committee shall complete the rating sheets and return them to the chair. Each member of the selection committee shall rate each nomination, with 1 being the highest rating possible. The nominations will be ranked based on the total ratings submitted - the nomination with the lowest total ratings will rank #1 and so on.

The ratings of each committee member shall remain confidential.

DETERMINATION OF INDUCTION CLASS

The induction class will be based on the ranking of the ratings submitted by the Hall of Fame Selection Committee – honorees will be selected in order based on their rank. The maximum number of inductees annually shall be 8 – with no more than 5 or 6 inductees representing student-athletes or teams and no more than 2 or 3 inductees representing the other five categories.

When an inductee, or representative, cannot attend the Hall of Fame induction luncheon because of a scheduling conflict, then that inductee may defer their induction for one-year. If the inductee, or representative, cannot attend the following year, then the inductee will be dropped from consideration and placed in the Inactive category.

NOMINATION PROCEDURE

Nominations for the NJSIAA Hall of Fame may be made by:

1. Member high schools in good standing
2. NJSIAA staff
3. Organizations affiliated with NJSIAA

The online nomination form must include the following information:

1. Personal information – contact information, high school affiliation, professional achievements
2. Career accomplishments – records, accomplishments, and highlights
3. Contributions to interscholastic athletics – role and description of contributions
4. Deceased nominees – contact information for nearest relatives

Online nominations will be accepted September 1st through October 15th of each year,