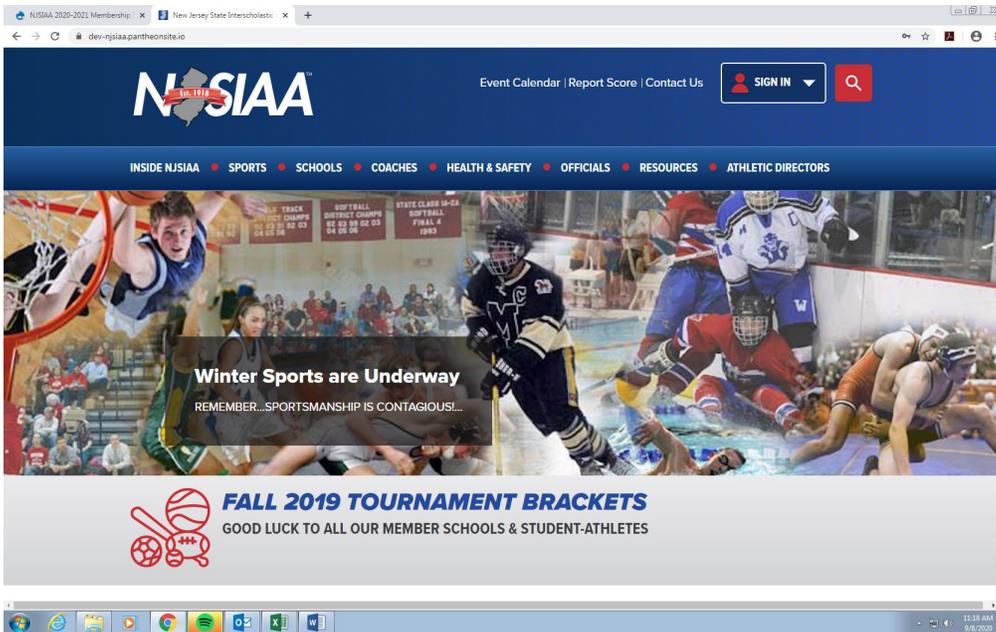


DIRECTIONS TO CREATE A NEW OFFICIALS ACCOUNT

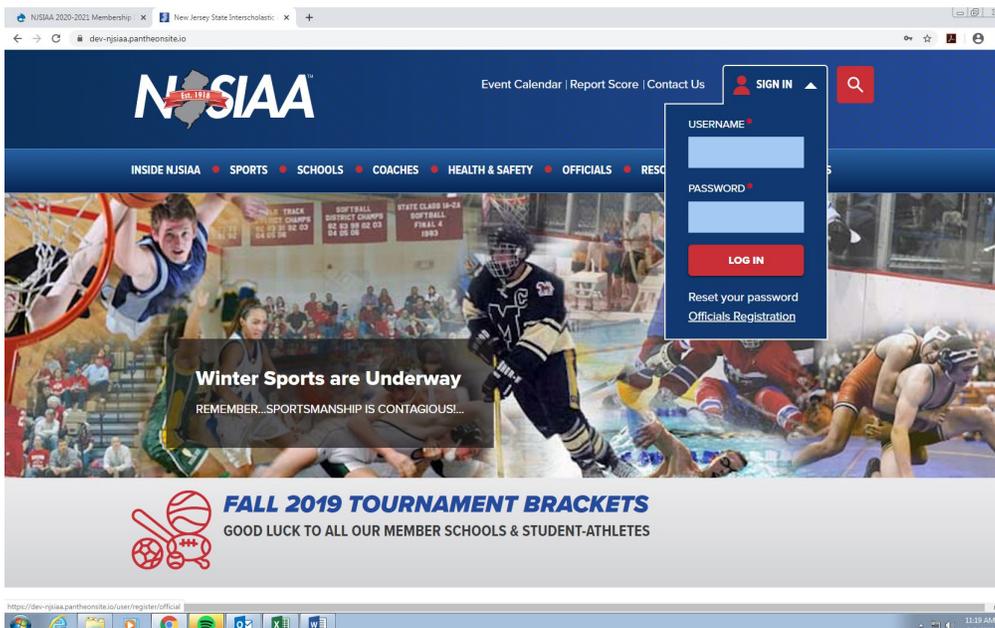
This is a one-time process that needs to be completed before you can register for your sports. If you have an account already, proceed to the directions on registering for sports.

*****VERY IMPORTANT***** When you create your account, please use the email address that you used for ZebraWeb. When you set-up your username, please use your first name & last name with no spaces (Example johnsmith). The User name does not have to match your ZebraWeb username, only the email address.

Step 1: Go to the NJSIAA Website: www.njsiaa.org Click on the **Sign In** Box as shown below.



Step 2: Click on **Officials Registration** as shown below in the Sign In drop down box.



Step 3: Enter Information requested (Enter Your Email Address and choose a Username)

The screenshot shows the NJSIAA website's registration page for officials. The header includes the NJSIAA logo, navigation links for 'Event Calendar', 'Report Score', and 'Contact Us', and a 'SIGN IN' button. A secondary navigation bar lists categories: 'INSIDE NJSIAA', 'SPORTS', 'SCHOOLS', 'COACHES', 'HEALTH & SAFETY', 'OFFICIALS', 'RESOURCES', and 'ATHLETIC DIRECTORS'. The main content area is titled 'Create new officials account' and features a breadcrumb trail 'Home / Create new Official account'. Below the title are three buttons: 'Log in', 'Create new Official account', and 'Reset your password'. The 'ACCOUNT SETTINGS' section contains a warning: 'If you are already registered with ZebraWeb, you must use the same email address you used to register with ZebraWeb.' It includes two required input fields: 'Email address' and 'Username'. A note below the 'Username' field states: 'Several special characters are allowed, including space, period (.), hyphen (-), apostrophe ('), underscore (_), and the @ sign.' The browser's taskbar at the bottom shows the time as 11:31 AM on 9/6/2020.

Step 3 Cont.: Enter Personal Information requested (Name, Date of birth, Contact Info, Home Address)

This screenshot displays the 'PERSONAL INFO' section of the registration form. It contains several input fields: 'First Name', 'Middle Initial', and 'Last Name' (all required); 'Date of birth' (with a calendar icon and 'Format: YYYY-MM-DD'); 'Gender' (a dropdown menu currently set to '- None -'); and 'Profile Image' (with a 'Choose File' button and 'No file chosen' text). Below the profile image, it specifies 'One file only', '1 MB limit', and 'Allowed types: png, jpg, jpeg'. The 'CONTACT INFO' section includes fields for 'Business Phone', 'Extension', 'Fax', and 'Home Phone', as well as a 'Mobile Phone' field. The 'HOME ADDRESS' section has a single 'Address 1' field. The browser's taskbar at the bottom shows the time as 11:43 AM on 9/6/2020.

Step 3 Cont.: Enter Personal Information requested Cont. (Address and Social Security Number)
CLICK ON “CREATE NEW ACCOUNT” as shown below

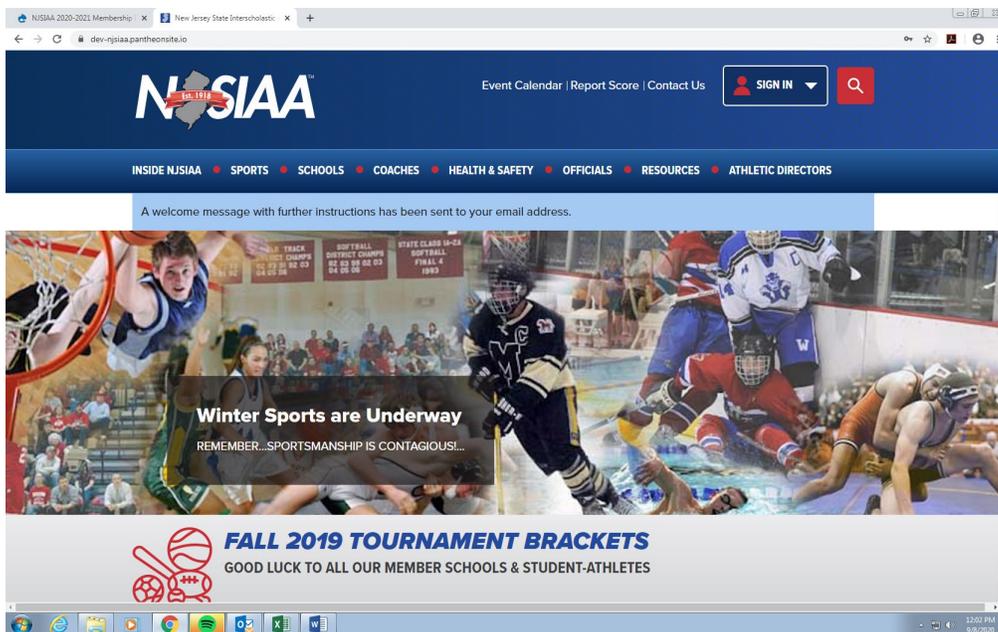
The screenshot shows a web browser window with the URL `dev-njsiaa.pantheon.site.io/user/register/official`. The page is titled "HOME ADDRESS" and contains the following fields:

- Address 1***: A text input field.
- Address 2**: A text input field.
- City***: A text input field.
- State***: A dropdown menu with the text "- Select a value -".
- Zip code***: A text input field.

Below the address fields is a section titled "OFFICIALS" with a **Social Security Number*** text input field. A link "Why is this information needed?" is located below the SSN field. At the bottom of the form is a red button labeled "CREATE NEW ACCOUNT".

The Wilson logo is visible at the bottom of the page.

Step 4: Light Blue Box appears stating: “A Welcome Message with further instructions has been sent to your email address”



Step 5: Open your email (be sure to check junk email) and find message from NJSIAA info@gravityworksdesign.com
Follow instructions to log in by either clicking on the link or copying and pasting it into your browser

NJSIAA <info@gravityworksdesign.com>

To: jenfishtest@yahoo.com

Tue, Sep 8 at 12:02 PM

jenfishtest,

Thank you for registering at NJSIAA. You may now log in by clicking this link or copying and pasting it into your browser:

https://u8137454.ct.sendgrid.net/ls/click?upn=HK9RzsGjALJOK5zRroW7E0xRljw9sehYsEzP7zEHlgtLhkfUOhWebeS0h73aOBF4C5WZGjUuGRVqEgbQM5DFyJbWnuMBAGUBUpn0jJMWXYZ2FFZPing8BgZBrXz4e1dFBR-2BPnczIWjWYBRXJZ6pwdl416tHSo2JQyK9qswW4Sdk-3DjXQp_uoceHh-2BP99pcS8K2cxlDHDboq0Jr6hTEaN6yvZ2-2FnG7twF9tL4HGeMK1U2DvQaVIHjDcV2ZjNMxgnu70ElgUHJcVClao52wkErXqHbrO8N7NrR94wCt4nt8UDxryzKBOIZV7aH1vVj7yBZZl6rq0Xwso4V3BHnfk1atEhdv-2FSaq1Elnohaq2l2KLHlIoKluEpFIOaM1TZcrE-2Bi0p093KIRdslJaYrV2x181YqgBYSULM-3D

This link can only be used once to log in and will lead you to a page where you can set your password.

After setting your password, you will be able to log in at https://u8137454.ct.sendgrid.net/ls/click?upn=HK9RzsGjALJOK5zRroW7E0xRljw9sehYsEzP7zEHlgu1RPuQXuCC-2BRaFug7rj3A-2BI761_uoceHh-2BP99pcS8K2cxlDHDboq0Jr6hTEaN6yvZ2-2FnG7twF9tL4HGeMK1U2DvQaVIW8knPSP2-2F82cVLmP-2F2TGy-2BTaANx1imVoQKSMKpFCGDdvPu23lgVU4AEBFte9dxt9EHayUAKpubX5tP-2B36fvqub-2FQ8445s0tutcpAtbo-2FE07dqVp7lOHPjQBlo4r0btdxKuM3WBkycfmFktwSDprD3rMYaB-2FPWWSh-2Fa6lfyiEik-3D in the future using:

username: jenfishtest

password: Your password

-- NJSIAA team

Step 6: Set Your Password. The link brings you to the Reset Password Page: Click on Red Log In button, Enter the **User Name** you chose back in step 3. (User Name not your email address)

