

**NJSIAA**

**GENERAL INFORMATION**

**CONSTITUTION**

**BY-LAWS**

**RULES AND REGULATIONS**



**2019 - 2020**

## **NJSIAA MISSION STATEMENT**

The NJSIAA, a private, voluntary Association is committed to serving all types of student-athletes, its member schools and related professional organizations by the administration of education-based interscholastic athletics, which support academic achievement, good citizenship, and fair and equitable opportunities.

We believe that member schools, along with their leagues and conferences, share these convictions:

- A safe and healthy playing environment is essential to our mission.
- Participation in interscholastic athletics enhances the educational experience of all students.
- Interscholastic athletics is a privilege.
- Excellence in both academics and athletics is pursued by all.
- Interscholastic participation develops good citizenship and healthy life-styles, fosters involvement of a diverse population and promotes positive school/community relations.
- Rules promote fair play and minimize risk.
- Cooperation among members advances their individual and collective well-being.
- Training of administrators and coaches promotes the educational mission of the interscholastic experiences.
- Properly trained officials/judges enhance interscholastic competition.
- The NJSIAA is the recognized state authority on interscholastic athletic programs.

## IN MEMORIAM

### *Former Executive Committee Members*

<b>Chas. E. Lillis</b>	<b>Everett L. Hebel</b>
<b>George Henckel</b>	Joseph J. Vopelak
<b>Clarence L. Woodman</b>	Richard Mirshak
<b>Spencer M. Bennett</b>	David Broffman
<b>Phillips R. Brooks</b>	Sister Joan Companick
<b>Dr. A.G. Ireland</b>	Msgr. John P. McHugh
<b>E. Fred Moller</b>	Anthony Bocchieri
<b>I.B. Somerville</b>	Robert Dotti
<b>H.T. Irvine</b>	Joseph Clements
<b>Melvin T. Rahn</b>	Vito D'Orio
<b>G.A. Falzer</b>	August Bonanne
<b>O.F. Thompson</b>	James Van Zoeren
<b>Michael E. Maloney</b>	Herbert Palmer
<b>Wm. G. Ellis, Sr.</b>	Gerald Hopkins
<b>Dr. F.W. Maroney</b>	Bernice J. Davis
<b>Dr. Howard R. Best</b>	Jerome D. Greco
<b>Arthur G. Humphrey</b>	Abner West
<b>Earl MacArthur</b>	Allison King
<b>Granville V. Magee</b>	George M. Gurisic
<b>Frank McAlarnen</b>	Joseph T. Cancellieri
<b>Thomas R. Bristow</b>	Charlie Lee
<b>Charles O. Benson</b>	Jack Sweet
<b>Josiah Conwell</b>	William J. Palese
<b>Robert F. Duncan</b>	Art Shaare
<b>Albert "Chet" Redshaw</b>	Rev. William M Giblin
<b>Albert S. Kopf</b>	James Camburn

**Walter E. Short, *Executive Secretary – Treasurer***

**James G. Gowney, *Executive Director***

**Joseph P. Porcaro, *Assistant Director***

**Roy Schleicher, *Assistant Director***

**Michael J. Herbert, Esq., *Association Attorney***

**Dr. Johnson Harmon, *Project Manager***

**Don Danser, *Assistant Director***

## MEMBER OF THE NATIONAL FEDERATION OF STATE HIGH SCHOOL ATHLETICS

Dr. Karissa Niehoff, *Executive Director*

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### PURPOSES OF THE NATIONAL FEDERATION

The National Federation of State High School Associations serves its members, related professional organizations, and students by providing leadership for the administration of education-based interscholastic activities, which support academic achievement, good citizenship and equitable opportunity.

We believe participation in education-based interscholastic athletics and performing arts programs:

- \* Enriches each student's educational experience.
- \* Promotes student academic achievement.
- \* Develops good citizenship and healthy lifestyles.
- \* Fosters involvement of a diverse population.
- \* Promotes positive school/community relations.
- \* Is a privilege.

The NFHS:

- \* Promotes and protects the defining values of education-based interscholastic activity programs in collaboration with its member state associations.
- \* Serves as the recognized national authority on education-based interscholastic activity programs.
- \* Serves as the pre-eminent authority on competition rules for education-based interscholastic activity programs.
- \* Promotes fair play and seeks to minimize risk for student participants through the adoption of national competition rules and delivery of programs and services.
- \* Delivers quality educational programs to serve changing needs of state associations, school administrators, coaches, officials, students, and parents.
- \* Provides professional development opportunities for NFHS member state association staff.
- \* Promotes cooperation among state associations advance their individual and collective well-being.

**In 1942 the NJSIAA became a member of the National Federation.**

## EXTRACTS FROM NATIONAL FEDERATION BYLAWS

### Sanctioning:

Interscholastic activities exist because they provide educational opportunities for youth. When this objective is not accomplished, there is no educational reason for conducting an activities program. If these goals are not realized, the activities program could just as well be conducted by any other organization.

Those conducting the interscholastic program have a responsibility to be certain it is administered so the educational goals are reached. To this end, the organization sponsoring competition has an obligation to sanction all contests in which the students participate. This sanctioning may be done at the local level by designing activities which serve the needs of the students. It also may be done at the conference, district or state levels by establishing events which provide educational opportunities not available in the local situation. These must be so conceived that they serve the participants.

Sanctioning guarantees programs, which are approved, adhere to sound and detailed criteria which meet the specific requirements of a school or a group of schools based upon experience and tradition. This means there will be regulation of the conditions under which the students and teams may compete. Sanctioning is a means of encouraging well-managed competition. It assures the program will provide a broad base of wholesome and constructive competition. The sanctioning program is a positive service to students and schools, not a negative limitation as some non-school promoters believe.

The sanctioning program of the National Federation of State High School Associations has the primary purpose of protecting the welfare of high school students.

A secondary purpose of sanctioning is to protect the existing programs sponsored by member schools. No event may be sanctioned if it simply duplicates a school program, or if it detracts from that school program by luring outstanding competitors away from an existing event. Individual states and schools provide quality competitive programs. There is little need for crossing state boundaries to gain satisfactory competition except along the borders. There are very few instances in which competitors can find superior opportunities for competition in events which are held out of state. In most cases, there are other objectives than the education of youth for encouraging participation in such meets.

Sanctioning will eliminate abuses of excessive competition. The limitation of the number of multiple-school events in which teams may participate and the limitation of travel distance are concrete examples. Excessive competition works a hardship on the student by interfering with the academic program and detracts from the total program because of the amount of money spent on the few outstanding performers which might better be spent improving the total program for the majority.

A number of non-school organizations sponsor competition for high school students and, because of this, there are problems and conflicts with existing school programs. The school-sponsored competition is interpreted to include that sponsored by colleges or educational agencies in addition to that sponsored by state association member schools. There are three different areas of nonmember school competition which are of concern and include competition sponsored by: (a) local service organizations; (b) colleges involving only state association member schools, and (c) nonmember schools involving member schools. The National Council in its 1969 meeting at Las Vegas, Nevada, adopted the following guidelines to be followed when considering sanction requests:

1. Interstate competition sponsored by non-school-related organizations shall not be sanctioned.
2. All contests in which member schools participate shall be sponsored by a member high school or sanctioned by the high school association (competition for high school students sponsored by colleges will require this approval).
3. Competition in sports federation meets shall be co-sponsored by a state association member school or sanctioned by the appropriate high school association or associations, if interstate.

Programs conducted by non-school personnel need to be evaluated very carefully. In the majority of cases, these completely disregard the future high school eligibility of participants and do not consider the existing interscholastic program. Such programs are often justified with five reasons as follows: (1) the distinction it brings to the competitor; (2) the fame and fortune it provides a competitor's coach and/or school; (3) the public image which may come from newspaper promotion; (4) the recognition it will bring the community; and (5) the educational values to the competitors.

A properly administered sanctioning program will provide uniformity in obtaining approval for an event. By following specific criteria, sponsors will not submit requests for approval of poorly conceived or loosely organized events. Most want to conduct events which will benefit students and can use the criteria as guidelines for developing or improving an event. The strict adherence to established criteria develops confidence of the schools in the total program. Those who administer the sanctioning program are obligated to uphold all standards. All of this adds up to the fact that sanctioning protects the students from exploitation.

The Friends and Neighbors Sanctioning Policy of the NFHS stipulates schools not eligible for membership in their home state association may be approved for participation in an NFHS sanctioned meet provided: (1) nonmember participants adhere to standards as high or higher than the interscholastic association of their state; (2) the policies of the state association represented in the meet prevail for all institutions that are represented; and (3) the state associations which are represented in an NFHS sanctioned meet agree to participate with schools which do not have state association membership because they cannot qualify. Nonmember schools have shown a desire to participate in both intrastate and interstate meets which involve state association member schools. When it can be shown the nonaffiliated schools maintain standards similar to the state's member schools and the competition will be conducted in accordance with existing requirements, a request for sanction may be honored.

In all interstate contests, each participating school shall follow the contest rules of the state association of which it is a member or rules which have been approved by that state association for interstate competition. The rules referred to are contest rules only and not rules applying to age, number of semesters of attendance, residence or academic accomplishments. No school may violate its own state association rules.

Telegraphic and telephonic meets involving schools from more than one state do not require sanction on the part of the NFHS and the performances, therefore, would not qualify for record consideration.

The concept of area championships is in conflict with the general philosophy regarding interstate events. Although the NFHS Bylaws may not be specific concerning the rejection of such sanction applications, it is the desire of the majority of the membership to follow such a policy in correcting existing abuses. State executive officers have expressed concern about the problem of events which are designated as area, regional or national championships. At its meeting in Atlanta, Georgia, on January 7, 1969, the Executive Committee (now Board of Directors) directed the NFHS staff not to issue sanctions for events which are designated as championships. When applying for sanctions, sponsors must be certain neither the promotion nor the results of the event are labeled as part of a sectional or national championship.

National championships cannot be sanctioned as a result of an action of the NFHS membership on February 26, 1934.

The National Council voted that the Executive Committee should refuse to sanction any meet or tournament which is in the nature of a contest to determine a national high school championship. The Executive Committee/Board of Directors has acted in accordance with this vote and no sanction has been granted although there have been many successful attempts by promoters to hold contests which are national in scope.

This action concerning national championship meets was the result of sentiment on the part of high school administrators that the high schools are provided with enough competition by their own leagues and state associations. If more competition were desired, it would be an easy matter for such leagues or state associations to prolong the season or to arrange post-season games or to increase the number of tournaments. When such action is not taken, it is because additional competition is not desirable. Matters such as this must be determined by groups rather than by individual high schools because if one high school were permitted to extend the season indefinitely or to travel an indefinite distance to an interstate event, it practically forces other high schools to do likewise, if they are to compete on equal terms with the one

which follows such practices. In this respect, the fundamental principle upon which the group action is based is exactly the same as that which underlies statewide eligibility rules. If one high school were permitted to decide for itself whether it would play 21-year-old students, it would automatically force all other high schools with whom that school competes to do likewise. It is obvious the will of the majority must apply in such situations.

The policy concerning sanctioning national championships has been under constant review by the NFHS and was reaffirmed July 9, 1977, when the National Council in amending its Athletic Bylaws adopted the following: "Sanction shall not be granted for any tournament, meet or other contest to qualify for and/or determine a national high school championship." However, at its July 1977 meeting in Milwaukee, Wisconsin, the NFHS Competition Committee recommended the topic of national championships sponsored and conducted by the NFHS be discussed at every NFHS Sanction Meeting during 1977-1978. These discussions did occur.

A resolution authorizing the NFHS to develop a comprehensive promotional program for high school activities, including sponsorship of national championships, was passed 24 to 18 by the National Council on January 1, 1978, with the provision that the program be submitted for the review of the National Council in July 1978. A plan for national competition in golf, tennis, and track and field, beginning in 1979, was developed by the Executive Committee (Board of Directors) and distributed to the membership in February 1978, so there would be ample time for discussion. However, at its meeting in Salt Lake City on July 7, 1978, the National Council voted 27 to 17 to delay for one year taking action on the Executive Committee's plan. It was the expressed hope of the National Council delegates who voted for the delay that during the 1978-79 school year the NFHS would obtain commitments from both principals and school boards at the local as well as state and national levels to either join the NFHS in attempting to halt the proliferation of non-school-sponsored national competition or support the NFHS's efforts to provide healthier, school-sponsored national competition.

A vote on the plan to conduct national invitational competitions in golf, tennis, and track and field during the summer was taken by the National Council on July 7, 1979 in Cambridge, Massachusetts. The Council, by a 38 to 9 vote, declined to approve the plan.

### **Interstate Events:**

State association and NFHS sanctioning are required for any interstate athletic event. The Board of Directors of the NFHS has adopted procedures and outlined responsibilities for requesting and securing sanction for interstate events. Interstate events are defined as:

1. Any interstate or international event involving two (2) or more schools which is co-sponsored by or titled in the name of an organization outside the school community (e.g. a college/university, a theme park, a service organization (Kiwanis, Optimist) or an athletic shoe/apparel company).
2. Events in non-bordering states if five (5) or more states are involved.
3. Events in non-bordering states if eight (8) or more schools are involved.
4. Any event involving two (2) or more schools that involves a team from an international country. The host school should complete the international sanction application. This would include any event(s) that involves international traveling teams that play in multiple games in multiple states. (The exceptions to this rule are Canada and Mexico which are considered "bordering states to every U.S. state").

The NFHS does not currently sanction cheer/spirit and riflery.

## **Fee Schedule**

The early registration fee (completed application received by the NFHS more than 60 days in advance of the event) shall be \$100.

The registration fee for a timely but not early sanction application (received by the NFHS 15-59 days prior to the event) shall be \$200.

The fee for late registration (received by the NFHS less than 15 days prior to the event) shall be \$300.

## **Sanction Procedures**

1. Interested individuals who want to host an event will go online at the NFHS website ([www.NFHS.org](http://www.NFHS.org)), register as an event manager, create an event and fill out the online application.
2. The NFHS will then send an e-mail to the host school's principal and host state association.
3. The state association reviews the application online and determines if they will approve or deny the application.
4. Once approved the event sponsor is notified by the NFHS association that payment is required. Credit card payment and electronic check are the only forms of payment accepted.
5. Once the payment is received by the NFHS, the invited states/schools are notified that they have been invited and it is listed on the NFHS website. As the invited states respond to the sanction it is automatically updated on the NFHS website. Once every invited state has responded, the application is approved for sanctioning.
6. The host school shall submit a financial report about the event to the NFHS on the accompanying form upon request.

When application for an NFHS sanction is made, the applying entity agrees to conduct the interstate competition in compliance with conditions which have been adopted by the constituency of the NFHS. If any of these provisions are lacking, the sanction is void. Contest conditions are: (a) each school guarantees it is a member in good standing in its own state high school association and also guarantees participation in this contest will not violate any standard of the state association or the NFHS; (b) each contestant shall be eligible under standards of the home state association; (c) awards shall be limited to those which are permitted by the most restrictive state high school association from which the competitors enter; (d) if a school fails to fulfill its contract obligation, that school shall be required to make amends in accordance with terms fixed by the NFHS Board of Directors after consultation of the executive officers of the states involved; and (e) no entry shall be accepted for any competitor from any state not included in the list for which approval is granted.

Presently, NFHS approval is required before any member school of any NFHS member association participates in an interstate event, regardless of the number of schools involved, when the event is sponsored by any entity other than a member school of an NFHS member association. When the interstate event is sponsored by a member school of an NFHS member association, NFHS approval is only required for events involving five or more states or more than eight schools and one or more of the schools is located in a state which does not border the host state.

## **International Events:**

The present close relation with foreign countries and the ease of travel have resulted in increased participation of high school students in international athletic competition. The NFHS supports the development of international understanding and goodwill through athletic exchanges. Whenever international competition involves high schools or students representing high schools, it is necessary for it to be certified by the NFHS.

The role of the NFHS in sanctioning international competition involving students representing high schools is stated explicitly in the Athletic Bylaws of the organization. This is a reflection of the NFHS membership's belief that it has no less responsibility during international competition than during domestic competition to ensure that competition of students in the interscholastic program is educational in both means and ends.

Those who are interested in involving schools in international competition should contact their state high school association early for information. All international sanction forms must be initiated by state high school associations, not individual schools. This will allow for one application per state when a foreign team tours and plays several schools in a single state. This procedure ensures that state associations are in the center of the sanctioning process, rather than travel agents and foreign sports organizations.

Application for sanction must be submitted to the NFHS at least sixty (60) days prior to the event. If approved, the NFHS will then notify the host state and the appropriate national representative of the international sports federation of the competition.

Criteria for NFHS evaluation of international events are established by the NFHS Board of Directors. In brief, when schools or organizations apply for international sanction, they agree to conduct that competition in compliance with conditions which have been adopted by the NFHS. If any of these standards are ignored, the sanction is void.

Competition shall be evaluated by these standards:

1. Competition in the United States shall be sponsored by a high school or state association-approved non-school organization.
2. Each school shall guarantee its membership is in good standing in its own state association and that participation will not violate any standard of that state association or the NFHS.
3. There shall be no conflict with either the academic or interscholastic regulations adopted by the involved state association or with the scholastic or athletic programs of the school unless approved by state association and the school administration.
4. Competition shall be administered by qualified officials under the domestic or international playing rules and safety requirements approved for that competition by the NFHS and the state association(s) involved.
5. Appropriate provisions shall be made for validation of records which may be established during the competition.
6. Entries shall be limited to competitors and/or schools from the states for which sanction has been granted.
7. Each participant representing a United States high school shall be eligible under the rules of its state association.
8. International competitors shall qualify as amateurs and, if students comply with the eligibility standards prevalent in the host state(s) concerning age, year in school, etc.
9. Advance travel arrangements shall be approved by the involved state association(s).
10. Proper medical supervision shall be available for participants.
11. United States teams shall be chaperoned by state association-approved individuals.
12. A complete report, including a detailed financial statement, involving all phases of the competition shall be filed with the NFHS and the involved state association(s) within thirty (30) days following final competition.

**Provisions Governing Contests:**

Section 1: In all interstate contests each participating school shall follow the contest rules of the state association of which it is a member, or rules which have been approved by that state association for interstate competition.

Section 2: No school which is a member of a Federation member state high school association shall compete in any contest in any other state if the contest involves conditions such that participation by a school in the state in which the contest is held or promoted would violate the regulations or established policies of that state high school association. Sanction shall not be granted for any tournament, meet or other contest to qualify for and/or determine a national high school championship.

**OFFICERS OF THE NJSIAA**

Mary Liz Ivins, *President*  
Steve Shohfi, *1<sup>st</sup> Vice President*  
Tom Mullahey, *2<sup>nd</sup> Vice President*

**EXECUTIVE COMMITTEE MEMBERS**

<b>Daniel Sinclair, BOE</b> 11 Northgate Drive Wanaque, NJ 07465 Term Expires: June 2021 (NJSBA At-Large)	<b>Kevin Carty, Jr., Coach</b> Hillsborough HS 466 Raider Boulevard Hillsborough, NJ 08844 Term Expires: June 2020 (Ex-Officio - NJSCA)	<b>Joanne Dzama, AD</b> Morristown-Bear School 70 Whippany Rd. Morristown, NJ 07960 Term Expires: June 2021 (Non-Public North B)
<b>Maureen Bilda, Vice Principal</b> Monongahela Middle School 890 Bankbridge Road Sewell, NJ 08080 Term Expires: June 2021 (NJSIAA At-Large)	Gregory Bailey, BOE West Milford HS 1092 Macopin Rd. West Milford, NJ 07480 Term Expires: June 2020 (Ex-Officio - Officials)	Judy Finch-Johnson, Acting Asst. Superintendent Elizabeth BOE 500 North Broad St. Elizabeth, NJ 07208 Term Expires: June 2021 (NJSIAA At-Large)
<b>Joseph Bollendorf, Superintendent</b> Washington Township HS 206 East Holly Ave. Sewell, NJ 08080 Term Expires: June 2020 (Gloucester County)	TBD  Term Expires: June 2021 (Principal, Hunterdon County)	James Gaffney Oakland Board of Education Term Expires: June 2020 (NJSBA At-Large)
<b>Dr. Brian Brotschul,</b> Superintendent Delran HS 50 Hartford Rd. Delran, NJ 08075 Term Expires: June 2021 (Burlington County)	Jason Corley, AD Long Branch HS 404 Indiana Ave. Long Branch, NJ 07740 Term Expires: June 2021 (NJSIAA At-Large)	Dr. William George, Superintendent Middletown B of E PO Box 4170 Middletown, NJ 07748 Term Expires: June 2021 (Monmouth County)

**EXECUTIVE COMMITTEE MEMBERS (continued)**

<p><b>Edward Grande, Superintendent</b>  <b>Clark Public Schools</b>  <b>365 Westfield Ave</b>  <b>Clark, NJ 07066</b>  <b>Term Expires: June 2021</b>  <b>(Union County)</b></p>	<p>Howard Krieger  Allentown HS  58 Bunker Hill Dr.  Allentown, NJ 08501  Term Expires: June 2021  (NJSBA At-Large)</p>	<p>Tony Mitchell, AD  Paul VI HS  901 Hopkins Rd, Suite B  Haddonfield, NJ 08033  Term Expires: June 2021  (Non-Public South A)</p>
<p><b>Robert Grauso, AD</b>  <b>Hackettstown HS</b>  <b>701 Warren St.</b>  <b>Hackettstown, NJ 07840</b>  <b>Term Expires: June 2021</b>  <b>(Warren County)</b></p>	<p>Ralph Aiello, Principal  Cumberland Regional High School  90 Silver Lake Rd.  Bridgeton, NJ 08302  Term Expires: June 2020  (Cumberland County)</p>	<p>Thomas Mullahey, AD  Clifton HS  333 Colfax Ave.  Clifton, NJ 07013  Term Expires: June 2020  (Passaic County)</p>
<p><b>Robert Haraka, AD</b>  <b>Morris Hills HS</b>  <b>520 West Main St.</b>  <b>Rockaway, NJ 07866</b>  <b>Term Expires: June 2021</b>  <b>(Morris County)</b></p>	<p>Bill McDermott  Wilson Sporting Goods  2406 Inverness Dr.  Toms River, NJ 08753  Term Expires: June 2020  (NJSIAA At-Large)</p>	<p>Michael Nitti, Superintendent  Ewing HS  2099 Pennington Rd.  Ewing, NJ 08618  Term Expires: June 2020  (Mercer County)</p>
<p><b>Raymond J. Kiem, Principal</b>  <b>Paramus HS</b>  <b>99 E. Century Road</b>  <b>Paramus, NJ 07652</b>  <b>Term Expires: June 2022</b>  <b>(Bergen County)</b></p>	<p>Timothy McElhinney, Principal  Bergen Catholic HS  1040 Oradell Ave.  Oradell, N.J. 07649  Term Expires: June 2021  (Non-Public North A)</p>	<p>Leon Owen, AD  Willingboro HS  20 J.F. Kennedy Way  Willingboro, NJ 08046  Term Expires: June 2021  (NJSIAA At-Large)</p>
<p><b>Mary Liz Ivins</b>  <b>Past President Notre Dame HS</b>  <b>Term Expires: June 2021</b>  <b>(NJSIAA At-Large)</b></p>	<p>Matthew McFarland, Principal  Pennsville Memorial HS  110 South Broadway  Pennsville, NJ 08070  Term Expires: June 2021  (Salem County)</p>	<p>Michael Pellegrino, AD  Egg Harbor Twp HS  24 High School Drive  Egg Harbor Twp, NJ 08234  Term Expires: June 2020  (Atlantic County)</p>
<p><b>Msgr. Michael Kelly, Principal</b>  <b>Seton Hall Prep School</b>  <b>120 Northfield Ave.</b>  <b>West Orange, NJ 07052</b>  <b>Term Expires: June 2020</b>  <b>(Ex-Officio - Non-Public)</b></p>	<p>Dr. Robert Zega, Superintendent  Woodbridge Twp BOE  PO Box 428  Woodbridge, NJ 07095  Term Expires: June 2022  (Middlesex County)</p>	<p>Tom Berrios, Principal  Roselle Catholic HS  350 Raritan Road  Roselle, NJ 07203  Term Expires: June 2021  (Non-Public South B)</p>
<p><b>Frank Torcasio, Athletic Director</b>  <b>Highland Regional High School</b>  <b>450 Erial Road</b>  <b>Blackwood, NJ 08012</b>  <b>Term Expires: June 2022</b>  <b>(Camden County)</b></p>	<p>Dominick Miletta  61 Dealtown Rd.  Pittsgrove, NJ 08318  Term Expires: June 2020  (Ex-Officio - NJSBA)</p>	<p>Christopher Penna, AD  Montgomery HS  1016 Route 601  Skillman, NJ 08558  Term Expires: June 2022  (Somerset County)</p>

**EXECUTIVE COMMITTEE MEMBERS (continued)**

<p><b>William Quirk, AD</b>  <b>The Hun School of Princeton</b>  <b>176 Edgerstoune Rd.</b>  <b>Princeton, NJ 08540</b>  <b>Term Expires: June 2020</b>  <b>(Ex-Officio - NJISA)</b></p>	<p>Beverly Torok  Westfield HS  550 Dorian Rd.  Westfield, NJ 07090  Term Expires: June 2022  (NJSIAA At-Large)</p>	<p>Denis Williams, Principal  Nutley HS  300 Franklin Avenue  Nutley, NJ 07110  Term Expires: June 2021  (Essex County)</p>
<p><b>Senator Paul A. Sarlo</b>  <b>496 Columbia Blvd. / 1st Floor</b>  <b>Wood-Ridge, NJ 07075</b>  <b>Term Expires: June 2020</b>  <b>(Ex-Officio)</b></p>	<p>William Vacca  79 Willard Ave.  Totowa, NJ 07512  Term Expires: June 2020  (Ex-Officio - DAANJ)</p>	<p>Assemblyman Benjie E. Wimberly  191 Market St.  Paterson, NJ 07505  Term Expires: June 2020  (Ex-Officio)</p>
<p><b>Philip Schaffer, Principal</b>  <b>Wildwood HS</b>  <b>9 Lindsay Lane</b>  <b>Woodbine, NJ 08270</b>  <b>Term Expires: June 2020</b>  <b>(Ex-Officio - NJPSA)</b></p>	<p>TBD   Term Expires: June 2022  (Superintendent, Sussex County)</p>	<p>TBD   Term Expires: June 2020  (Hudson County)</p>
<p><b>Steve Shohfi</b>  <b>136 Elizabeth Ave.</b>  <b>Lavallette, NJ 08735</b>  <b>Term Expires: June 2020</b>  <b>(NJSBA At-Large)</b></p>	<p>Paul Vizzuso  Clark Public Schools  365 Westfield Ave  Clark, NJ 07066  Term Expires: June 2020  (Ex-Officio - NJASBO)</p>	<p>Dr. Brian Zychowski, Superintendent  North Brunswick Township  P.O. Box 6016  North Brunswick, NJ 08902  Term Expires: June 2020  (Ex-Officio - NJASA)</p>
<p><b>Mohammed Abdelaziz, AD</b>  <b>Orange HS</b>  <b>400 Lincoln Avenue</b>  <b>Orange, NJ 07050</b>  <b>Term Expires: June 2022</b>  <b>(NJSIAA At-Large)</b></p>	<p>Kathy Whalen, DOE  PO Box 500  Trenton, NJ 08625  Term Expires: June 2020  Commissioner's Office  (Ex-Officio – NJDOE)</p>	<p>TBD   Term Expires: June 2021  (AD, Cape May County)</p>
<p><b>Kurt Karcich, Principal</b>  <b>Point Pleasant Boro High School</b>  <b>808 Laura Herbert Drive</b>  <b>Point Pleasant, NJ 08742</b>  <b>Term Expires: June 2022</b>  <b>(Ocean County)</b></p>	<p>Vincent S. Smith, Superintendent  Point Pleasant Borough HS  2100 Panther Path  Point Pleasant, NJ 08742  Term Expires: June 2020  (Ex-Officio - Past President)</p>	<p>Heather Andersen  Special Olympics of NJ  1 Eunice Kennedy Shriver Way  Lawrenceville, NJ 08648  Term Expires: June 2020  (Ex-Officio – Special Olympics)</p>

## **NJSIAA ADMINISTRATION**

Larry L. White, *Executive Director*  
Jack DuBois, *Assistant Director*  
Kim DeGraw-Cole, *Assistant Director*  
Bill Bruno, *Assistant Director*  
Al Stumpf, *Assistant Director*  
Tony Maselli, *Assistant Director*  
Colleen Maguire, *Director of Finance*  
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## **ABOUT THE NJSIAA**

The New Jersey State Interscholastic Athletic Association grew out of a meeting on September 27, 1918, in the Council Chambers of City Hall in Newark, New Jersey, at which time the 50 representatives from 21 secondary and private schools of the State appointed a temporary committee comprised of Walter E. Short, then director of athletics in the Newark schools, then sportswriter G.A. Falzer of *The Newark Sunday Call* and E.C. MacArthur of Peddie School. On November 8, 1918, with 32 schools represented, a constitution was adopted, and the organization to be known as the New Jersey Football Association elected E.C. MacArthur as its first president. The success of this group, although confining all of its efforts to football, encouraged the administrators and coaches of other interscholastic sports to call for a reorganizational meeting on March 28, 1919, at which time the name was changed to the New Jersey State Interscholastic Athletic Association.

State champions were declared in football in 1918; basketball, baseball, and track were added to the championship group in 1919; and in the fall of that year cross-country was also included. The championship picture has been enlarged. Presently, the NJSIAA conducts State Championships in thirty-three sports, including sixteen for girls.

From 21 member schools in 1918, the NJSIAA has grown to over 430 members in 2019. The Executive Committee, originally comprised of 5 members, now numbers; 21 representing the public high schools, 4 representing the non-public schools, 12 serving as ex-officio members and 12 at-large representatives. In 1965, Jr. High Schools were admitted to membership, and in 1967 the activities of the girl's interscholastic athletics program were approved for guidance by the State Association.

Walter E. Short served the organization as Secretary on a part-time basis from 1918 to 1947, and upon his retirement from the Trenton school system in that year, was appointed to serve in that capacity on a full-time basis until his retirement in 1958. He was succeeded by Norman Mansfield, former Athletic Director at Montclair High School, who served as an interim administrator until 1960 when James G. Growney resigned his position as director of athletics, health and physical education for the West New York schools to become Executive Secretary-Treasurer of the NJSIAA and under his guidance the organization has been acclaimed as a leader in many activities on the national scene. Mr. Growney retired on July 1, 1981.

Succeeded by Robert F. Kanaby, who served as Executive Secretary-Treasurer during the 1980-81 year while Mr. Growney was on leave; continuing as Executive Director until 1993. James C. Riccobono succeeded Robert F. Kanaby as Executive Director, April 1993. In September of 1993, Boyd A. Sands became the sixth Executive Director. Upon Mr. Sands' retirement on January 10, 2006, Steven J. Timko became the seventh Executive Director of the NJSIAA. Larry L. White succeeded Steven J. Timko as Executive Director, upon Mr. Timko's retirement, on January 1, 2018, and became the eighth Executive Director.

In 1979, the Legislature adopted Chapter 172 (N.J.S.A. 18A:11-3 et seq.) which provided formal authorization for public school members to join the NJSIAA and authorized the Commissioner of Education to consider appeals from action of the Association. That statute is set forth as follows:

**N.J.S.A. 18A:11-3** Voluntary associations regulating conduct of student activities; membership; rules and regulations; appeals.

A board of education may join one or more voluntary associations which regulate the conduct of student activities between and among their members, whose membership may include private and public schools. Any such membership shall be by resolution of the board of education, adopted annually. No such voluntary association shall be operative without approval of its charter, constitution, bylaws, and rules and regulations by the Commissioner of Education. Upon the adoption of said resolution the board, its faculty, and students shall be governed by the rules and regulations of that association. The said rules and regulations shall be deemed to be the policy of the board of education and enforced first by the internal procedures of the association. In matters involving only public school districts and students, faculty, administrators and boards thereof, appeals shall be to the commissioner and thereafter the Superior Court. In all other matters, appeals shall be made directly to the Superior Court. The commissioner shall have authority to direct the association to conduct an inquiry by hearing or otherwise on a particular matter or alternatively, direct that particular matter be heard directly by him. The association shall be a party to any proceeding before the commissioner or in any court.

**N.J.S.A. 18A: 11-3.1** Definitions relative to public school district participation in certain voluntary associations which oversee sports activities.

1. As used in this section:

a. "CPI" means the average annual increase, expressed as a decimal, in the consumer price index for the New York City and Philadelphia areas during the fiscal year preceding the prebudget year as reported by the United States Department of Labor.

b. A public school district shall not join pursuant to section 1 of P.L.1979, c.172 (C.18A:11-3), any voluntary association which oversees activities associated with Statewide interscholastic sports programs if:

i. the association charges a cable television company an increased licensing fee, rate, assessment or other consideration for the broadcast of playoff games over local access or local originating channels, or both, compared to the licensing fee, rate, assessment or other consideration charged by the district for the broadcast of regular season games over local access or local originating channels, or both;

ii. the association requires increased ticket prices for attendance at playoff games compared to regular season games, unless the playoff game is held at a location other than a public school and the increased ticket prices are deemed necessary by the Commissioner of Education. In the event that the playoff game is held at a location other than a public school and the commissioner deems an increase in playoff ticket prices is necessary, a public school district shall not join an association that increases adult ticket prices by more than 200% of the cost of the highest adult ticket prices for the regular season games charged by any of the member teams of the athletic conference that is located in closest proximity to the playoff game location, regardless of whether or not any of the playoff teams are members of that athletic conference; and in the event that two or more athletic conferences are equal in distance to the playoff game location, by not more than 200% of the cost of the highest adult ticket prices for regular season games charged by any of the member teams of those athletic conferences. Notwithstanding the provisions of this paragraph to the contrary, the commissioner may allow a public school district to join an association that charges in excess of the amount herein provided if the association demonstrates to the commissioner that the increased ticket prices are required to offset rental, staffing, security, or insurance costs specific to the location site.

In no event shall the commissioner deem an increase in ticket prices for senior citizens or children to be necessary;

iii. the association charges a membership fee for the 2009-2010 school year which exceeds the membership fee for the 2008-2009 school year multiplied by 1 plus the CPI, and in any subsequent school year charges a membership fee that exceeds the prior school year fee multiplied by 1 plus the CPI, unless the Commissioner of Education deems a greater increase in the membership fee is necessary;

iv. the association charges members an entry fee for teams or individuals competing in playoff games for the 2009-2010 school year which exceeds the entry fee for the 2008-2009 school year multiplied by 1 plus the CPI, and in any subsequent school year charges members an entry fee that exceeds the prior school year fee multiplied by 1 plus the CPI, unless the Commissioner of Education deems a greater increase in the entry fee is necessary; or

v. the association charges members any assessment in addition to the membership fee, unless the Commissioner of Education deems an additional assessment is necessary.

c. If any provision of this section is determined by the Commissioner of Education to jeopardize the amateur status of the student-athlete, that provision shall be null and void.

**N.J.S.A. 18A:11-4** Minutes of meetings of associations overseeing interscholastic sports programs

The minutes of every meeting of any association functioning under this act which shall oversee activities associated with statewide interscholastic sports programs in this State shall be transmitted by and under certification thereof to the commissioner or his designee who shall acknowledge the receipt of the minutes by his signature. The commissioner or his designee shall prepare a report detailing all programs and fiscal activities of the State wide associations and such other associations functioning under this act as he feels may be necessary. This report shall be based upon annual reports submitted to him by the associations operating under this act and shall detail any developments contrary to the public interest and shall indicate whether or not the intent of the Legislature in its grant of statutory authority to boards of education to join such associations is faithfully being executed.

**N.J.S.A. 18A:11-5** Effective date of amendments to charter, constitution, bylaws, rules or regulations of association; disapproval of amendments

Any amendment to the charter, constitution, bylaws, rules or regulations of the association shall be effective not less than 20 days after its submission to the commissioner. No such amendment shall take effect if the commissioner in said 20-day period returns to the Executive Director his disapproval of the amendment.

THE BASIS FOR GOOD ATHLETIC PROGRAMS should be through the development of sound objectives such as:

1. A statement of aims and objectives for all types of school athletic programs.
2. A clear understanding of the functions of the athletic program in the school curriculum.
3. The scope of the physical education and athletic program in the total school program.
4. Provision of equal opportunities for all students to participate in physical education and athletic programs.
5. Availability of adequate funds for proper minimum physical education and athletic programs.
6. Proper administrative control, adequate facilities and supplies, and competent personnel for worthwhile programs in physical education and athletics.
7. Standards for selection, duties and responsibilities for personnel for coaching and administration of athletic programs.
8. Establishment of sound objectives for championships, tournaments, and other large group athletic events.
9. Establishment of sound policies and practices for community participation in athletic programs.

## COMPOSITION OF THE EXECUTIVE COMMITTEE

To achieve the proper goals of athletics, the school and the public must be informed concerning the role of athletic education. School athletics are a potential educative force that is not always properly used and that is too often misused. We, in New Jersey, are in a position to utilize athletics as part of the educational program by continuing to develop the responsibilities which belong to the state, the school, the community and this association. There is every reason to believe that if this done, communities will recognize those contributions school athletics can make, and be willing to aid in all efforts to stimulate and motivate the establishment of sound policies and wholesome practices for the secondary schools of New Jersey.

### REALIGNMENT OF EXECUTIVE COMMITTEE PUBLIC SCHOOLS BY COUNTY

County	Section	Current Term			Subsequent Term		
		Position	1 <sup>st</sup> Term Expires	2 <sup>nd</sup> Term Expires	Position	1 <sup>st</sup> Term Expires	2 <sup>nd</sup> Term Expires
Atlantic	South	AD	2017	2020	S	2023	2026
Bergen	North I	P	2022	2025	AD	2028	2031
Burlington	South	S	2018	2021	P	2024	2027
Camden	South	AD	2022	2025	S	2028	2031
Cape May	South	AD	2018	2021	S	2024	2027
Cumberland	South	P	2017	2020	AD	2023	2026
Essex	North II	P	2018	2021	AD	2024	2027
Gloucester	South	S	2017	2020	P	2023	2026
Hudson	North II	P	2017	2020	AD	2023	2026
Hunterdon	Central	P	2018	2021	AD	2024	2027
Mercer	Central	S	2017	2020	P	2023	2026
Middlesex	Central	S	2022	2025	P	2028	2031
Monmouth	Central	S	2018	2021	P	2024	2027
Morris	North II	AD	2018	2021	S	2024	2027
Ocean	South	P	2022	2025	AD	2028	2031
Passaic	North I	AD	2017	2020	S	2023	2026
Salem	South	P	2018	2021	AD	2024	2027
Somerset	Central	AD	2022	2025	S	2028	2031
Sussex	North I	S	2022	2025	P	2028	2031
Union	North II	S	2018	2021	P	2024	2027
Warren	North II	AD	2018	2021	S	2024	2027

This plan provides for equal representation among the titled positions as provided under Article V – Administration, Section 2a of the NJSIAA Constitution. The term of office is determined on a July 1<sup>st</sup> through June 30<sup>th</sup> basis for the years indicated. Each term of office is for three years and is limited to only one three year succession.

**REALIGNMENT OF EXECUTIVE COMMITTEE (continued)**  
**NON-PUBLIC SCHOOLS BY SECTION**

Effective Date September 1, 2003

Section	Current Term			Subsequent Term		
	Position	1 <sup>st</sup> Term Expires	2 <sup>nd</sup> Term Expires	Position	1 <sup>st</sup> Term Expires	2 <sup>nd</sup> Term Expires
North Non-Public A	P	2018	2021	AD	2024	2027
North Non-Public B	AD	2018	2021	P	2024	2027
South Non-Public A	AD	2018	2021	P	2024	2027
South Non-Public B	P	2018	2021	AD	2024	2027

This plan will provide for equal representation among the titled positions as provided for under Article 5 – Administration, Section 2b of the NJSIAA Constitution. Term of office is determined on a July 1<sup>st</sup> through June 30<sup>th</sup> basis of year indicated. Each term of office is for three years and is limited to only one three year succession.

Notes

1. A person elected by Group A/B will serve out the remainder of the three year term in the event of a change in group classification.
2. Voting Procedure:
  - a. Nomination forms sent by the NJSIAA to be submitted with three endorsements to the NJSIAA by May 1. The endorsements must come from schools other than the nominee by like position from the non-public schools. Example: Athletic Director must have three Athletic Director endorsements.
  - b. Casting Ballot – Ballots to be prepared and sent to the respective group, section and title by the NJSIAA for return by June 1. Ballots will be counted by the standing non-public representatives on the Executive Committee.
  - c. In the event of the tie, the candidate from the school with the higher enrollment will be elected.

## STATE BOARD OF EDUCATION RULES AND REGULATIONS

These excerpts from the *New Jersey Administrative Code* are set forth as a convenience to the member schools. All clarifications or interpretations of these regulations should be referred to the County Superintendent or to counsel for the local board of education of the school district.

### SUBCHAPTER 9. ATHLETICS PROCEDURES

#### N.J.A.C. 6A:32-9.1

##### General requirements

- a. A district board of education may adopt a program of activities of sports that complies with N.J.S.A. 18A:36-37.
- b. In cases in which the athletic facilities are not owned by the municipality or the district board of education, the district board of education shall require the owner to provide adequate safeguards for players and spectators. The field, room, court, track, stands, and surrounding premises shall be kept in good condition and free from hazards.
- c. Upon the recommendation of the chief school administrator, the district board of education shall adopt and, thereafter, annually review a policy of emergency medical procedures for all practice sessions and competitive contests, games, events, or exhibitions with individual students or teams of one or more schools of the same or other school districts, whether conducted on public or private facilities. Said policy shall be disseminated to appropriate personnel.
- d. A student representing his or her school in interscholastic athletic competition shall sign a form furnished by the district board of education, the wording of which shall embody a request to be enrolled as a candidate for a place on a school team in a specified sport. The parent or adult student shall execute an acknowledgement that physical hazards may be encountered.
- e. Each candidate for a place on the school athletic squad or team shall submit a form furnished by the district board of education conveying the consent of his or her parent or the adult student to participate.

#### N.J.A.C. 6A:9B-5.15

##### Persons employed to coach, or serving as coach, for interscholastic swimming and/or diving programs

- a. Persons employed to coach or serving as coach for interscholastic swimming and/or diving programs shall:
  1. Hold a New Jersey certification pursuant to the rules for hiring athletics personnel at N.J.A.C. 6A:9B-5.16(b); and
  2. Meet the requirements for water safety training pursuant to N.J.A.C. 6A:9B-11.10(a) 2 through 4.
- b. The chief school administrator of the employing district board of education shall:
  1. Annually notify the executive county superintendent of all persons employed to coach or serving as coach for interscholastic swimming and/or diving programs; and
  2. Annually forward to the executive county superintendent copies of each valid American Red Cross or YMCA certificate required in (a) 2 above for every person employed to coach or serving as coach for interscholastic swimming and/or diving programs.

**N.J.A.C. 6A:9B-5.16**

## Athletics Personnel

- a. Any teaching staff member employed by a district board of education shall be permitted to organize students for purposes of coaching or for conducting games, events, or contests in physical education or athletics.
- b. School districts may employ any holder of either a New Jersey teaching certificate or a substitute credential pursuant to N.J.A.C. 6A:9B-7 to work in the interscholastic athletic program provided the position has been advertised. The 20-day limitation noted in N.J.A.C. 6A:9B-7.4(a) shall not apply to such coaching situations.
- c. Not applicable.

**N.J.A.C. 6A:7-1.7**

## Equality in School and Classroom Practices

- d. The district board of education shall ensure that the district's physical education program and its athletic programs are equitable, coeducational and do not discriminate on the basis of race, creed, color, national origin, ancestry, age, marital status, affectional or sexual orientation, gender, religion, disability or socioeconomic status, as follows:
  1. The district board of education shall provide separate rest room, locker room and shower facilities on the basis of gender, but such facilities provided for students of each gender shall be comparable;
  2. A school may choose to operate separate teams for the two sexes in one or more sports or single teams open competitively to members of both sexes, so long as the athletic program as a whole provides equal opportunities for students of both sexes to participate in sports at comparable levels of difficulty and competency; and
  3. The activities comprising such athletic programs shall receive equitable treatment, including, but not limited to, staff salaries, purchase and maintenance of equipment, quality and availability of facilities, scheduling of practice and game time, length of season and all other related areas or matters.

**N.J.A.C. 6A:9B-11.10**

## Swimming and water safety

- a. To be eligible for the swimming and water safety endorsement, candidates shall hold:
  1. A standard New Jersey instructional certificate;
  2. A valid Cardiopulmonary Resuscitation for Professional Rescuer Certificate issued by the American Red Cross or the YMCA;
  3. A valid Lifeguard Certificate issued by the American Red Cross or the YMCA; and 102
  4. A valid Water Safety Instructor Certificate issued by the American Red Cross or the YMCA

**N.J.A.C. 6A:9B-14.17**

## School Athletic Trainer

- a. The athletic trainer endorsement is required for service as a school athletic trainer in grades preschool through 12 pursuant to *N.J.5.A. 18A:28- 4(b)*.
- b. To be eligible for the school athletic trainer endorsement, a candidate shall:
  1. Hold a bachelor's degree from a regionally accredited college or university; and
  2. Satisfactorily complete the requirements established by the State Board of Medical Examiners for registration as an athletic trainer pursuant to *N.J.A.C. 13:35-10*.
- c. An emergency certificate is not available for this endorsement.

## **N.J.A.C 6A:16-2.2**

### **Required Health Services**

- a. Each school district shall ensure immunization records are reviewed and updated annually pursuant to N.J.A.C. 8:57-4.1 through 4.24.
- b. Each school district shall ensure a principal or his or her designee does not knowingly admit or retain in the school building a student whose parent has not submitted acceptable evidence of the child's immunization, according to the schedule specified in N.J.A.C. 8:57-4, Immunization of Pupils in School.
- c. Each school district shall perform tuberculosis tests on students using methods required by and when specifically directed to do so by the New Jersey Department of Health based upon the incidence of tuberculosis or reactor rates in specific communities or population groups pursuant to N.J.S.A. 18A:40-16.
- d. Each school district shall immediately report by telephone to the health officer of the jurisdiction in which the school is located any communicable diseases identified as reportable pursuant to N.J.A.C. 8:57-1, whether confirmed or presumed.
- e. Each public and nonpublic school in the State shall have and maintain for the care of students at least one nebulizer in the office of the school nurse or a similar accessible location, pursuant to N.J.S.A. 18A:40-12.7.
- f. Each student medical examination shall be conducted at the medical home of the student. If a student does not have a medical home, the school district shall provide the examination at the school physician's office or other comparably equipped facility, pursuant to N.J.S.A. 18A:40-4.
- g. The findings of required examinations under (h)2 through 5 below shall include the following components:
  1. Immunizations pursuant to N.J.A.C. 8:57-4.1 through 4.24;
  2. Medical history, including allergies, past serious illnesses, injuries, operations, medications, and current health problems;
  3. Health screenings including height, weight, hearing, blood pressure and vision; and
  4. Physical examinations.
- h. Each school district shall ensure that students receive medical examinations in accordance with (f) above and:
  1. Prior to participation on a school-sponsored interscholastic or intramural athletic team or squad for students enrolled in any grades six to 12:
    - i. The examination shall be conducted within 365 days prior to the first day of official practice in an athletic season and shall be conducted by a licensed physician, advanced practice nurse (APN), or physician assistant (PA).
    - ii. The physical examination shall be documented using the Preparticipation Physical Evaluation (PPE) form developed jointly by the American Academy of Family Physicians, American Academy of Pediatrics, American College of Sports Medicine, American Medical Society for Sports Medicine, American Orthopaedic Society for Sports Medicine, and American Osteopathic Academy of Sports Medicine in accordance with N.J.S.A. 18A:40-41.7.  
  
<http://www.state.nj.us/education/students/safety/health/records/athleticphysicalsform.pdf>
    - iii. Prior to performing a preparticipation physical examination, the licensed physician, APN, or PA who performs the student-athlete's physical examination shall complete the Student-Athlete Cardiac Screening professional development module and shall

sign the certification statement on the PPE form attesting to the completion, pursuant to N.J.S.A. 18A:40-41d.

- iv. If the PPE form is submitted without the signed certification statement and the school district has confirmed that the licensed physician, APN, or PA from the medical home did not complete the module, the student-athlete's parent may obtain a physical examination from a physician who can certify completion of the module or request that the school physician provides the examination.
  - v. The medical report shall indicate if a student is allowed or not allowed to participate in the required sports categories and shall be completed and signed by the original examining physician, APN, or PA.
  - vi. An incomplete form shall be returned to the student's medical home for completion unless the school nurse can provide documentation to the school physician that the missing information is available from screenings completed by the school nurse or physician within the prior 365 days.
2. Each student whose medical examination was completed more than 90 days prior to the first day of official practice in an athletic season shall provide a health history update questionnaire completed and signed by the student's parent or guardian. The completed health history update questionnaire shall include information as required by N.J.S.A. 18A:40-41.7.b.
  3. Each school district shall provide to the parent written notification signed by the school physician stating approval of the student's participation in athletics based upon the medical report or the reasons for the school physician's disapproval of the student's participation.
  4. A district board of education, or a governing board or chief school administrator of a nonpublic school, shall not permit a student enrolled in grades six to 12 to participate on a school-sponsored interscholastic or intramural athletic team or squad unless the student submits a PPE form signed by the licensed physician, APN, or PA who performed the physical examination and, if applicable, a completed health history update questionnaire, pursuant to N.J.S.A. 18A:40-41.7.c.
  5. Each school district and nonpublic school shall distribute to a student-athlete and his or her parent or guardian the sudden cardiac arrest pamphlet developed by the Commissioner, in consultation with the Commissioner of Health, the American Heart Association, and the American Academy of Pediatrics, pursuant to N.J.S.A. 18A:40-41.
    - i. A student-athlete and his or her parent or guardian annually shall sign the Commissioner-developed form that they received and reviewed the pamphlet, and shall return it, to the student's school pursuant to N.J.S.A. 18A:40-41.d.
    - ii. The Commissioner shall update the pamphlet, as necessary, pursuant to N.J.S.A. 18A:40-41.b.
    - iii. The Commissioner shall distribute the pamphlet, at no charge, to all school districts and nonpublic schools, pursuant to N.J.S.A. 18A:40-41.b.
  6. Upon enrollment in school:
    - i. Each school district shall require parents to provide within 30 days of enrollment entry-examination documentation for each student.
    - ii. When a student transfers to another school, the sending school district shall ensure the entry-examination documentation is forwarded to the receiving school district pursuant to N.J.A.C. 6A:16-2.4(d).
    - iii. Students transferring into a New Jersey school from out-of-State or out-of-country may be allowed a 30-day period to obtain entry-examination documentation.

- iv. Each school district shall notify parents through its website or other means about the importance of obtaining subsequent medical examinations of the student at least once during each developmental stage: at early childhood (preschool through grade three), pre-adolescence (grade four through six), and adolescence (grade seven through 12).
7. When applying for working papers:
  - i. Pursuant to N.J.S.A. 34:2-21.7 and 21.8(3), the school district may provide for the administration of a medical examination for a student pursuing a certificate of employment.
  - ii. The school district shall not be held responsible for the costs for examinations at the student's medical home or other medical providers.
8. For the purposes of the comprehensive child study team evaluation pursuant to N.J.A.C. 6A:14-3.4; and
9. When a student is suspected of being under the influence of alcohol or controlled dangerous substances, pursuant to N.J.S.A. 18A:40A-12 and N.J.A.C. 6A:16-4.3.
  - i. If a student who is suspected of being under the influence of alcohol or controlled dangerous substances is reported to the certified school nurse, the certified school nurse shall monitor the student's vital signs and general health status for emergent issues and take appropriate action pending the medical examination pursuant to N.J.A.C. 6A:16-4.3.
  - ii. No school staff shall interfere with a student receiving a medical examination for suspicion of being under the influence of alcohol or controlled dangerous substances pursuant to N.J.A.C. 6A:16-4.3.
10. Each public and nonpublic school shall have available and maintain an automated external defibrillator (AED), pursuant to N.J.S.A. 18A:40-41a.a(1) and (3), that is:
  - i. In an unlocked location on school property, with an appropriate identifying sign;
  - ii. Accessible during the school day and any other time when a school-sponsored athletic event or team practice is taking place in which pupils of the school district or nonpublic school are participating; and
  - iii. Within a reasonable proximity of the school athletic field or gymnasium, as applicable.
11. The district board of education shall make accessible information regarding the NJ FamilyCare Program to students who are knowingly without medical coverage pursuant to N.J.S.A. 18A:40-34.
12. Information concerning a student's HIV/AIDS status shall not be required as part of the medical examination or health history pursuant to N.J.S.A. 26:5C-1 et seq.
13. Each district board of education shall ensure that students receive health screenings.
  - i. Screening for height, weight and blood pressure shall be conducted annually for each student in kindergarten through grade 12.
  - ii. Screening for visual acuity shall be conducted biennially for students in kindergarten through grade 10.
  - iii. Screening for auditory acuity shall be conducted annually for students in kindergarten through grade three and in grades seven and 11 pursuant to N.J.S.A. 18A:40-4.

- iv. Screening for scoliosis shall be conducted biennially for students between the ages of 10 and 18 pursuant to N.J.S.A. 18A:40-4.3.
  - v. Screenings shall be conducted by a school physician, school nurse, or other school personnel properly trained.
14. The school district shall notify the parent of any student suspected of deviation from the recommended standard.

AN ACT concerning the health of student-athletes and supplementing P.L.1984, c.203 (C.45:9-37.35 et seq.) and chapter 40 of Title 18A of the New Jersey Statutes.

### **SUDDEN CARDIAC ARREST PREVENTION ACT**

The Commissioners of Education and Health, in consultation with the New Jersey Chapter of the American Academy of Pediatrics, the New Jersey Academy of Family Physicians, the American Heart Association, and the New Jersey Chapter of the American College of Cardiology, shall develop, by the 2013-2014 school year, a Student-Athlete Cardiac Screening professional development module to increase the assessment skills of those health care practitioners who perform student-athlete physical examinations and screenings.

The module shall include, but need not be limited to, the following:

1. How to complete and review a detailed medical history with an emphasis on cardiovascular family history and personal reports of symptoms;
2. Identifying symptoms of sudden cardiac arrest that may require follow up with a cardiologist;
3. Recognizing normal structural changes of the athletic heart;
4. Recognizing prodromal symptoms that precede sudden cardiac arrest;
5. Performing the cardiovascular physical examination;
6. Reviewing the major etiologies of sudden unexplained cardiac death with an emphasis on structural abnormalities and acquired conditions; and
7. When to refer a student to a cardiologist for further assessment.

The module developed pursuant to subsection a. of this section and the pamphlet developed pursuant to section 1 of P.L.2007, c.125 (C.18A:40-41) shall be posted on the websites of the Department of Education, the American Academy of Pediatrics, the New Jersey Academy of Family Physicians, the American Heart Association, the American College of Cardiology, the Athletic Trainers' Society of New Jersey, the State Board of Medical Examiners, the New Jersey State Board of Nursing, and the New Jersey State Society of Physician Assistants.

A physician, advanced practice nurse, or physician assistant who performs a student-athlete's annual physical examination prior to the student's participation in a school-sponsored interscholastic or intramural athletic team or squad as required pursuant to subsection a. of section 2 of P.L.2013, c.71 (C.18A:40-41.7) shall complete the Student-Athlete Cardiac Screening professional development module developed pursuant to subsection a. of this section. Upon performing a physical examination required by subsection a. of section 2 of P.L.2013, c.71 (C.18A:40-41.7), the physician, advanced practice nurse, or physician assistant shall sign the certification statement on the Preparticipation Physical Evaluation form required pursuant to subsection a. of section 2 of P.L.2013, c.71 (C.18A:40-41.7) attesting to the completion of the module. The board of education of a public school district and the governing board or chief school administrator of a nonpublic school shall retain the original signed statement to attest to the qualification

of the health care practitioner to perform the physical examination required by subsection a. of section 2 of P.L.2013, c.71 (C.18A:40-41.7). **L.2013, c.71, s.3. 18A:40-41e Short title.**

Sections 2 through 5 of P.L.2013, c.209 (C.18A:40-41f through C.18A:40-41i) and P.L.2007, c.125 (C.18A:40-41) shall be known and may be cited as the "Sudden Cardiac Arrest Prevention Act." **L.2013, c.209, s.1. 18A:40-41f Definition.**

As used in sections 3 through 5 of P.L.2013, c.209 (C.18A:40-41g through C.18A:40-41i), "athletic activity" means: interscholastic athletics; an athletic contest or competition, other than interscholastic athletics, that is sponsored by or associated with a school district or nonpublic school, including cheerleading and club-sponsored sports activities; and any practice or interschool practice or scrimmage for those activities. **L.2013, c.209, s.2. 18A:40-41g Informational meeting.**

A school district or nonpublic school may hold an informational meeting prior to the start of each athletic season for students-athletes, their parents or guardians, coaches, athletic trainers, the school physician, school nurses, and other school officials on the nature, risk, symptoms and early warning signs, prevention, and treatment of sudden cardiac arrest. **L.2013, c.209, s.3. 18A:40-41h Removal of athlete showing warning signs from activity; violations, penalties.**

A student who exhibits symptoms or early warning signs of sudden cardiac arrest, as determined by an athletic trainer if one is on site, or if an athletic trainer is not on site, then a game official, team coach, licensed physician, or other official designated by the student's school, while participating in an athletic activity, shall be immediately removed from the athletic activity by the coach. The student shall not be eligible to return to athletic activity until he is evaluated and receives written clearance from a licensed physician.

A student who exhibits symptoms or early warning signs of sudden cardiac arrest at any time prior to or following an athletic activity shall be prohibited from participating in an athletic activity. The student shall not be eligible to return to athletic activity until he is evaluated and receives written clearance from a licensed physician.

The board of education of a school district or the governing body or chief school administrator of a nonpublic school, as appropriate, shall ensure that a person who coaches a school district or nonpublic school athletic activity who knowingly violates the provisions of subsection a. or b. of this section shall be:

1. suspended from coaching any athletic activity for the remainder of the season for a first violation;
2. suspended from coaching any athletic activity for the remainder of the season and the entire next season for a second violation; and
3. permanently suspended from coaching any athletic activity for a third violation.

**L.2013, c.209, s.4. 18A:40-41i Certification required for coaches.**

A person who coaches a school district or nonpublic school athletic activity shall hold a current certification in cardio-pulmonary resuscitation from the American Red Cross, American Heart Association, or other training program recognized by the Department of Health. **L.2013, c.209, s.5. 18A:40-41j**

Nonprofit youth-serving organizations are encouraged to promulgate information protocol.

Including, but not limited to, Little Leagues, Babe Ruth Leagues, Pop Warner Leagues, Police Athletic Leagues, and youth soccer leagues, which organize, sponsor, or are otherwise affiliated with youth athletic events, are encouraged to direct the parent or guardian of each child participating in a youth athletic event

to the sudden cardiac arrest information posted on the Department of Education's website pursuant to section.

All nonprofit youth-serving organizations as defined in section 1 of P.L.1999, c.432 (C.15A:3A-1 of P.L.2007, c.125 (C.18A:40-41); and follow the protocol concerning removal-from-play established pursuant to section 4 of P.L.2013, c.209 (C.18A:40-41h) of a child who exhibits symptoms or early warning signs of sudden cardiac arrest during a youth athletic event, or who exhibits symptoms or early warning signs of sudden cardiac arrest at any time prior to or following a youth athletic event. Injuries, and that all measures are taken to prevent a student-athlete from experiencing second-impact syndrome.

## SYNOPSIS

“Janet’s Law” requires public schools to have automated external defibrillators for youth athletic events and to establish certain plans relating to sudden cardiac events. An Act concerning automated external defibrillators for youth athletics, designated “Janet’s Law,” and supplementing Title 18A of the New Jersey Statutes.

BE IT ENACTED by the Senate and General Assembly of the State of New Jersey:

Notwithstanding the provisions of any law, rule, or regulation to the contrary, beginning on September 1, 2014, the board of education of a public school district that includes any of the grades kindergarten through 12 shall ensure that:

1. an automated external defibrillator, as defined in section 2 of P.L.1999, c.34 (C.2A:62A-24), identified with appropriate signage, is placed and made available in an unlocked location on school property, which is accessible during the school day and any other time in which a school-sponsored athletic event or team practice, in which pupils of the district are participating, is taking place and is within reasonable proximity of the school athletic field or gymnasium, as applicable;
2. a team coach or other designated staff member if there is no coach, who is present during the athletic event or team practice, is trained in cardio-pulmonary resuscitation and the use of the defibrillator in accordance with the provisions of section 3 of P.L.1999, c.34 (C.2A:62A-25). A school district shall be deemed to be in compliance with this requirement if a State-certified emergency services provider or other certified first responder is on site at the event or practice; and,
3. each defibrillator is tested and maintained according to the manufacturer’s operational guidelines and notification is provided to the appropriate first aid, ambulance, or rescue squad or other appropriate emergency medical services provider regarding the defibrillator, the type acquired, and its location in accordance with section 3 of P.L.1999, c.34 (C.2A:62A-25).

A school district and its employees shall be immune from civil liability in the acquisition and use of defibrillators pursuant to the provisions of section 5 of P.L.1999, c.34 (C.2A:62A-27).

Notwithstanding the provisions of any law, rule, or regulation to the contrary, beginning on September 1, 2014, the board of education of a public school district that includes any of the grades kindergarten through 12 shall establish and implement an emergency action plan for responding to sudden cardiac events, including, but not limited to, those events in which the use of an automated external defibrillator may be necessary.

The emergency action plan required pursuant to subsection a. of this section, and in keeping with the provisions of section 1 of P.L.c.(C.) (pending before the Legislature as this bill) shall also, at minimum, provide the following:

1. a requirement that no less than five school faculty members successfully complete and hold a current certification from the American Red Cross, American Heart Association or other training program recognized by the Department of Health and Senior Services in cardio-pulmonary resuscitation and use of a defibrillator;
2. a list of those school faculty members who hold current certifications in cardiopulmonary resuscitation and use of a defibrillator, such list is to be made current at least once in each calendar year of each school year;
3. written detailed procedures on responding to sudden cardiac events, including, but not limited to, who shall be responsible for responding to the individual in cardiac distress, calling emergency responders, starting cardio-pulmonary resuscitation, obtaining and using the automated external defibrillator, and assisting emergency responders in getting to the individual in cardiac distress; and,
4. any other requirement deemed relevant to responding to sudden cardiac events.

The State Board of Education, in consultation with the Commissioner of Health and Senior Services, and in accordance with the “Administrative Procedure Act,” P.L.1968, c.410 (C.52:14B-1 et seq.), shall adopt rules and regulations as may be necessary to implement the provisions of this act.

This act shall take effect immediately.

#### **STATEMENT**

This bill, which is designated “Janet’s Law,” is in memory of Janet Zilinski, an 11- year old who died of sudden cardiac arrest following a cheerleading squad practice. The provisions of this bill apply to athletic events and activities that take place through public schools.

Specifically, the bill requires public school districts that include any of the grades kindergarten through 12 to ensure that, beginning on September 1, 2014, an automated external defibrillator (AED), identified with appropriate signage, is placed and made available in an unlocked location on school property, which is accessible during the school day and any other time in which a school-sponsored athletic event or team practice, in which pupils of the district are participating, is taking place and is within reasonable proximity of the school athletic field or gymnasium.

The bill requires that a team coach, or other designated staff member if there is no coach, who is present during the athletic event or team practice, be trained in cardiopulmonary resuscitation (CPR) and the use of an AED in accordance with the provisions of State law. A school district is deemed to be in compliance with this requirement if a State certified emergency services provider or other certified first responder is on site at the event or practice. A public school district is also required to test and maintain each AED according to the manufacturer’s operational guidelines and to provide notification to the appropriate first aid, ambulance, or rescue squad or other appropriate emergency medical services provider regarding the AED, the type acquired, and its location in accordance with current State law.

The bill also requires that a public school district establish and implement an emergency action plan for responding to sudden cardiac events, including, but not limited to, those events in which the use of an AED as may be necessary. The emergency action plan, in keeping with the provisions of section 1 of the bill shall also, at minimum, provide that: no less than five school faculty members successfully complete and hold a current certification from training programs recognized by the Department of Health and Senior

Services in CPR and use of an AED; a list of those school faculty members who hold current certifications, such list is to be made current at least once in each calendar year of each school year; written detailed procedures on responding to sudden cardiac events; and any other requirement deemed relevant by the school district to responding to sudden cardiac events.

The bill directs the State Board of Education, in consultation with the Commissioner of Health and Senior Services, to adopt rules and regulations necessary for its implementation and provides that a school district and its employees shall be immune from civil liability in the acquisition and use of an AED pursuant to current law.

#### **C.18A:40-41.2 Interscholastic Athletic head injury safety training program.**

The Department of Education shall work to develop and implement, by the 2011-2012 school year, an interscholastic athletic head injury safety training program. The program shall be completed by a school physician, a person who coaches a public school district or nonpublic school interscholastic sport, and an athletic trainer involved in a public or nonpublic school interscholastic sports program. The safety training program shall include, but need not be limited to, the following:

1. The recognition of the symptoms of head and neck injuries, concussions, and injuries related to second-impact syndrome; and
2. The appropriate amount of time to delay the return to sports competition or practice of a student-athlete who has sustained a concussion or other head injury.

The department shall update the safety training program as necessary to ensure that it reflects the most current information available on the nature, risk, and treatment of sports-related concussions and other head injuries.

The department shall develop an educational fact sheet that provides information about sports-related concussions and other head injuries. A school district or a nonpublic school that participates in an interscholastic sports program shall distribute the educational fact sheet annually to the parents or guardians of student-athletes and shall obtain a signed acknowledgment of the receipt of the fact sheet by the student-athlete and his parent or guardian.

#### **C.18A:40-41.3 Written policy for school district concerning prevention and treatment of sports-related head injuries.**

Each school district shall develop a written policy concerning the prevention and treatment of sports-related concussions and other head injuries among student-athletes. The policy shall include, but need not be limited to, the procedure to be followed when it is suspected that a student-athlete has sustained a concussion or other head injury.

When developing the district policy, a school district shall review the model policy established by the Commissioner of Education pursuant to subsection b. of this section, the policies established by the New Jersey State Interscholastic Athletic Association, the National Collegiate Athletic Association, and the recommendations made by the Brain Injury Association of New Jersey Concussion in Sports Steering Committee, the Athletic Trainers' Society of New Jersey, and other organizations with expertise in the area of preventing or treating sports-related concussions and other head injuries among student-athletes. Each school district shall implement the policy by the 2011-2012 School Year.

The policy shall be reviewed annually, and updated as necessary, by the district to ensure that it reflects the most current information available on the prevention, risk, and treatment of sports-related concussions and other head injuries.

To assist school districts in developing policies concerning the prevention and treatment of sports-related concussions and other head injuries among student-athletes, the Commissioner of Education shall develop a model policy applicable to grades kindergarten through 12. This model policy shall be issued no later than March 31, 2011.

**C.18A:40-41.4 Removal of student athlete from competition/practice; return.**

A student who participates in an interscholastic sports program and who sustains or is suspected of having sustained a concussion or other head injury while engaged in a sports competition or practice shall be immediately removed from the sports competition or practice. A student-athlete who is removed from competition or practice shall not participate in further sports activity until he is evaluated by a physician or other licensed healthcare provider trained in the evaluation and management of concussions, and receives written clearance from a physician trained in the evaluation and management of concussions to return to competition or practice.

**C.18A:40-41.5 Immunity from liability.**

A school district and nonpublic school shall not be liable for the injury or death of a person due to the action or A person who coaches a school district or nonpublic school athletic activity shall hold a current certification in cardio-pulmonary resuscitation from the American Red Cross, American Heart Association, or other training program recognized by the Department of Health.