

NEW FOR Fall 2017: TOURNAMENT REFUSAL PROCESS

YOU MUST LOG IN ON THE NJSIAA WEBSITE! Go to Tab-Schools, Officials, Media and enter your Username and Password

The proper drop down menu will not appear unless you LOG IN!

The Tournament Refusal Forms are interactive and automated.

The NJSIAA Fall Team Tournaments which utilize a Refusal Designation: Teams that don't want to enter and therefore will not be seeded by the Seeding Committee for the 2017 Fall Tournaments Include:

Field Hockey-deadline 10/16/17

Football-deadline 10/23/17

Boys & Girls Soccer-deadline 10/21/17

Girls Team Tennis-deadline 9/28/17

Girls Volleyball-deadline 10/18/17

All other FALL sports are entry driven!

Process:

1. Go to Schools and click on the drop down: Tournaments/Tournament Forms
2. Select the tab, TOURNAMENT FORMS (may appear to the right of Tournaments or in some browsers you must click on the "white arrow" drop down and select Tournament Forms).
3. You will see "none", click on the arrow and Select "**Fall**" which is a drop-down menu.
4. A menu of the Fall Tournaments offered at your school will appear. The checked box means you WILL participate in the State Tournament and therefore just Click Save (the default setting is participation). **If you DO NOT WISH TO PARTICIPATE - UNCHECK THE TOURNAMENT (S) IN WHICH YOU DO NOT WANT TO PARTICIPATE AND CLICK SAVE when done.** PLEASE KEEP IN MIND, A CHECKED BOX MEANS YOU ARE WILLING TO PARTICIPATE. You can always change your participation up until the **DEADLINE Date** posted at this site! **No changes after the deadline will be honored.**
5. **IMPORTANT:** If you don't see the sport listed- only those Fall Tournaments will appear for your school if that sport is listed in SCHOOL MANAGER. If a sport is missing in your school's drop down, add it in School Manager and notify kcole@njsiaa.org immediately. It is imperative that School Manager is accurate.

Any questions regarding this process should be directed to Kim DeGraw-Cole, kcole@njsiaa.org!

Thanks for your cooperation and patience.